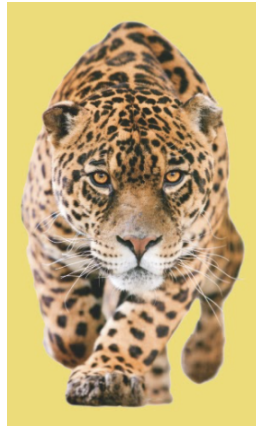


Jason Lee Elementary



2024-2025 Family & Community Calendar-Handbook



STAFF LIST

Administrative and Office Staff

Alma D. Velázquez, Principal
Maggie Rue, Assistant Principal
Sam Gordon-Koven, Counselor
Jessica Baik, School Social Worker
Maria Leatha, Administrative Assistant
Barbara Witter, Administrative Assistant

avelazqu@pps.net
mrue@pps.net
sgordonkoven@pps.net
jbaik@pps.net
mleatha@pps.net
bwitter@pps.net

Teaching Staff

Haley Thompson-Ponti, Kindergarten
Dar Rosteck, Kindergarten
Aaron Finley, 1st grade
Alisa Vuong, 1st grade
Amy Alderman, 2nd grade
Susan Perez, 2nd grade
Kevin Hilyard, 3rd grade
Sarah McKee, 3rd grade
Raul Cano, 4th grade
Laura Recker, 4th grade
Nicole De Lagrave, 5th grade
Julia Melton, 5th grade

hthompsonponti@pps.net
drosteck@pps.net
afinley@pps.net
alvuong@pps.net
aalderman@pps.net
sperez@pps.net
khilyard@pps.net
smckee@pps.net
rcano@pps.net
lrecker@pps.net
ndelagrave@pps.net
jmelton@pps.net

Student Support Staff

Kali Capps, Instructional Coach
Jennifer Marrinan, Reading Interventionist
Julie Pedersen, ELD
Phuong Anh Tran, ELD EA
Sheila Smith, Kinder EA
Bridget Ransom, Kinder EA
Vacant, Cafeteria Lead
Mary Cruz Ruiz de Mendoza, kitchen team

kcapps@pps.net
jmarrinan@pps.net
jpetersen@pps.net
ptran@pps.net
shsmith@pps.net
bransom@pps.net
sgomez@pps.net
mmendoza@pps.net

Specialists

Jacque "Art Boss" Mendro/ Art
Dr. Holly Bordwell Library / Media

jmendro@pps.net
hbordwell@pps.net



School & Building Support

Ryan Sauter, Head Custodian
Olga Carter, School Nurse
Jennifer Eschweiler, Student Health Assistant
Maryam Lowe, SUN School Site Manager

rsauter@pps.net
acarter@mesd.k12.or.us
jeschweil@mesd.k12.or.us
mloewe@pps.net

Special Education Team

Kate Schmuck, School Psychologist
Shannon Smetana, Learning Center
Maia Slaughter, K-2 CB Teacher
Jennifer Endicott, 3-5 CB Teacher
Sarah Harris Vazquez, Speech Pathologist
Helen Clarke, Occupational Therapist
Philip Muir, Occupational Therapist
Kay Bierd, paraeducator
Theresa Bonaduce-Shuey, paraeducator
Roberta Brooks, paraeducator
Evelyn Ellis, paraeducator
April Epperson, paraeducator
Bryce Holley paraeducator
Kathleen Hurlebaus, paraeducator
Amy Ransom, paraeducator

kschmuck@pps.net
smetana@pps.net
mslaughter@pps.net
jendicott@pps.net
svazquez@pps.net
hclarke@pps.net
pmuir@pps.net
kbierd@pps.net
tbonaduce@pps.net
rbrooks1@pps.net
eellis@pps.net
aeperson@pps.net

khurlebaus@pps.net
aransom@pps.net

Specialists (continued)

Jered Tilgner/ PE
John "Stu" Fessant/Music

jtigler@pps.net
jfessant@pps.net

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Monthly events/ Eventos mensuales

12 School Office open for 24-25 school year/ *La oficina está abierta para el año escolar*

17 Community Care Day/*Día de Cuidado Comunitario*

23 Ice Cream Social/ *Reunión con Helados*

27 First Day of School (1-5 Grades)/Kinder Ramp Up for some students
Primer Día de Clases y Primer Día de reuniones familiares para kinder

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event.

August/Agosto 2024

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12 School Office Opens	13	14	15	16	17 Community Care Day
18	19	20	21	22	23 Ice Cream Social	24
25	26	27 First Day of School Grades 1-5*	28	29	30	31

Notes/Notas:

SCHOOL HOURS

Office Hours: 7:45 am – 3:30 pm

- 7:45am - Cafeteria serving area is open for breakfast.
- 7:55am - First Bell: Hallways are opened for movement to class for all students.
- **8:00am - Last Bell:** School starts and classes begin for all students.
- Lunch/Recess: (Varies by grade level) From 10:50 am – 12:20pm
- 2:30pm - Dismissal Bell for Students- Dismissed to the bus, parent pick up, or supervised after school location.
- 2:40pm - Students remaining in the building should be with a supervising adult and engaged in an after-school activity.

MORNING ARRIVAL

There is no supervision of students before or after school hours, unless they are enrolled in the Champions before/after school care program or in after school SUN classes. Please do not send students to school earlier than the opening time of 7:45am. At that time, students are allowed into the school for breakfast in the cafeteria. Students are not to be in classrooms before the 7:55am bell as there is no supervision prior to this time in the classrooms.

AFTERNOON DISMISSAL

The bell rings at 2:30pm and all students are dismissed at this time. Early pick-up is discouraged, as we strive to protect learning time. At dismissal, students are expected to go directly home via the bus or by parent pick up unless they are going to childcare or an after school activity in which the student is enrolled. Such as:

- Champions
- SUN
- Supervised school-related activity

FREE AND REDUCED PRICE SCHOOL MEALS

This year, Portland Public School will provide school breakfasts and lunches to ALL students at NO CHARGE while they are enrolled in a PPS school during the current school year.

Monthly events/ Eventos mensuales

- 2** NO SCHOOL - Labor Day/
Día Sin Escuela - Día del Trabajo
- 3** Kindergarten First Day for all/*Primer Día de Kinder para todos*
- 6** PTA Popcorn Friday @ Dismissal
- 9** Head Start First Day/*Primer Día de Head Start*
- 10** PTA Meeting w/ Dinner & Childcare
- 16** Fall SUN School session starts/*Comienzo de la sesión de otoño del programa SUN*
- 18** Back to School Night/*Noche de Regreso a la Escuela*
- 20** PTA Popcorn Friday @ Dismissal
- 25** Early Release/Monthly Assembly/*Asamblea Mensual*
- 27** PTA Movie Night - 6pm

September/Septiembre 2024

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2 No School Labor Day	3 First Day of School Kinder	4	5	6 PTA Popcorn Friday	7
8	9 First Day of School Head Start	10 PTA Meeting 5:30p	11	12	13	14
15	16 Fall SUN School Session starts	17	18 Back to School Night	19	20 PTA Popcorn Friday	21
22	23	24	25 Early Release/ Monthly Assembly	26	27 PTA Movie Night 6:00p	28
29	30					

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

Notes/Notas:

CLOSED CAMPUS

Jason Lee elementary is a closed campus and children are not to leave the school grounds during the school day. Most of the time students will be outside at recess and should be dressed adequately for the weather, this includes wearing closed-toe shoes. Flip flops are discouraged due to safety concerns. Students have a recess in the morning and another in the afternoon. The lunch schedule is as follows and varies in certain grade levels:

BUSES

All buses unload and pick up along the front of the school on NE 92nd Avenue. **Please be aware there is NO PARKING in front of the school.** Students who ride the bus are expected to obey the safety rules found in the Student Rights and Responsibilities Handbook. A student who chooses to misbehave on the bus or at the bus stop may receive a bus referral and can be suspended from riding the bus. When a child needs to ride the bus, and is not a regular rider, the child must have written permission from a parent. Bus schedules are available in the school office. You may reach PPS Transportation by dialing 503-916-6901. Students must be at the stop at least 5 minutes before the scheduled stop.

Updated bus routes for 2024-2025 including stop locations and times, will be included in back-to-school materials and sent home in the beginning of the year.

Monthly events/ Eventos mensuales

- 3** K-2 Game Night
- 4** PTA Popcorn Friday @ Dismissal
- 9** Picture Day
- 10** Laps for Lee
- 11** NO SCHOOL - Teacher PD Day
- 17** 3-5 Game Night
- 18** PTA Popcorn Friday @ Dismissal
- 23** Early Release/Monthly
Assembly/Asamblea
Mensual PTA Popcorn Friday
- 31** End of SUN School Fall
Session/Fin de la sesión de otoño
del programa SUN

October/Octubre						2024
Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2 <i>Rosh Hashanah</i>	3 K-2 Game Night <i>Rosh Hashanah</i>	4 <i>Rosh Hashanah</i> PTA Popcorn Friday	5
6	7	8	9 Picture Day	10 Laps for Lee	11 No School-Teacher PD Day <i>Yom Kippur</i>	12 <i>Yom Kippur</i>
13	14 <i>Indigenous Peoples' Day</i>	15	16	17 3-5 Game night	18 PTA Popcorn Friday	19
20	21	22	23 Early Release/Monthly Assembly	24	25	26
27	28	29	30	31 End of SUN School Fall Session <i>Diwali</i>		

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

Notes/Notas:

REGISTRATION

A registration form **MUST** be on file for each student. A preprinted form is sent home the first week of school. Please verify that all information is correct, make necessary changes and return to your child's teacher. It's important that we keep emergency contacts up to date for each student in case of an emergency.

GRADING

THERE WILL BE PARENT-TEACHER CONFERENCES AT THE END OF THE FALL TERM, AND A REPORT CARD AT THE END OF THE OTHER THREE GRADING PERIODS. THE LAST DAY OF THE GRADING PERIODS ARE:

- ✓ October 31, 2024
- ✓ January 24, 2025
- ✓ April 3, 2025
- ✓ June 10, 2025

PARENT/TEACHER CONFERENCES

Parent/Teacher conferences will be held for 2 days in November. These will be held all day and through the evening on **Monday, November 25 and Tuesday, November 26**. Please plan to attend your child's conference so that the home-school partnership is strengthened. This is an extremely helpful interaction that assists teachers in getting to know their students.

CONCERNS/PROBLEM SOLVING

If there are concerns with child's academic performance or issues within the classroom, please do the following:

1. Arrange a meeting with your child's teacher to address the issue and/or devise a plan.
2. If the problem is not resolved at the level, seek the assistance of the Counselor or Assistant Principal.
3. If the issue is still not resolved, please bring the issue to the attention of the school Principal.

With concerns outside of the classroom or issues regarding safety of students, please bring it to the attention of the Assistant Principal or Principal.

Monthly events/ Eventos mensuales

- 1** NO SCHOOL - Grading Day
End of SUN School Fall
Session/*Fin de la sesión de otoño
del programa SUN*
- 4** NO SCHOOL, Planning Day for
Teachers/*Día Sin Escuela -
Día de Planificación para
Maestros.*
- 7** End of SUN School Fall
Session/*Fin de la sesión de otoño
del programa SUN*
- 11** NO SCHOOL, Veterans' Day/*Día
Sin Escuela - Día de los
Veteranos*
- 12** PTA Meeting w/ Dinner & Childcare
- 13** Picture Retake Day
- 15** Career Day

PTA Popcorn Friday @ Dismissal
- 20** Early Release/Monthly
Assembly/*Asamblea
Mensual*
- 22** PTA Movie Night - 6:00 pm
- 25-26** Parent-Teacher Conferences/
*Conferencias entre Padres y
Maestros*

November/Noviembre 2024

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1 Grading Day	2
3	4 Teacher Planning Day	5	6	7 End of SUN School Fall Session	8	9
10	11 Veteran's Day	12 PTA Meeting 5:30pm	13 Picture Retake Day	14	15 Career Day PTA Popcorn Friday	16
17	18	19	20 Early Release/ Monthly Assembly	21	22 PTA Movie Night 6:00 pm	23
24	25 Parent Teacher Conferences	26 Parent Teacher Conferences	27	28 Thanksgiving	29 Native American Heritage Day	30

Notes/Notas:

ATTENDANCE: ABSENCES, TARDIES AND ILLNESS

Regular attendance contributes to success in school. There is a direct correlation between attendance and student achievement: Students are able to achieve more when they are present. Students should be sent to school “*on time, all the time*” and ready to learn. Good attendance improves graduation rates because students feel connected and engaged in school. It is also a valuable workforce skill!

If your child is sick, please keep him/her at home. **Please call the office (503-916-6144 ext. 3) to report student absences.** Contact your child’s teacher regarding making up assignments. Please avoid scheduling appointments during the school day. Jason Lee’s attendance team, school secretary, or counselor may reach out to parents of students that need support. If you need to have your child excused during the school day, please call our secretary to make arrangements. Tardy students report to the office before going to class with a written note. An absence may be excused if the student is absent because of illness, a family member’s illness, or an emergency.

The District’s Auto-dialer will call with all unexcused absences after 10:00 am. for students who are not present before 9:30am. Multiple unexcused absences may result in a parent conference. If you wish your child to be excused for a doctor or dental appointment, or any other cause during the school day, a written excuse from a parent, dated, signed and stating the cause should be brought to the office before leaving. *Students and families sign in and out in the office when arriving late or leaving early.*

If a student becomes ill during school hours, legal guardians’ must come to the school to pick up their child. A child excused due to illness during the morning should not return to school in the afternoon. A child who is ill during the night should not attend school the next day. We appreciate your help in preventing the spread of illness. Our office will contact the parent or others delegated on your child’s registration form before sending sick youngsters home. It is critical that we have alternate contacts in case of emergency.

STAYING HOME SICK

Here are some state guidelines for when to **keep your ill child home from school**:

FEVER: temperature by mouth greater than 100.4. Students can come back when there’s no fever for at least 24 hours without the use of fever-reducing medicine.

SKIN RASH or OPEN SORES. Students can come back when the rash is gone.

COUGH. Students can generally come back when symptoms have improved in the past 24 hours.

DIARRHEA: three loose or watery stools in one day or newly not able to control bowel movements. Students can come back when they are symptom-free for 48 hours.

VOMITING. Students can come back when symptom-free for 48 hours.

HEADACHE with STIFF NECK and FEVER. Students can come back when they are symptom-free. Follow FEVER guidelines when present..

Monthly events/ Eventos mensuales

12 Celebration of the Arts/
Celebración de las Artes

9-13 Scholastic Book Fair

13 PTA Popcorn Friday @ Dismissal

16-20 Holiday Shop Week

18 Early Release/Monthly
Assembly/*Asamblea Mensual*

23- Jan 3 Winter Break/*Descanso de Invierno*

December/Diciembre

2024

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9 Scholastic Book Fair Starts	10	11	12 Celebration of the Arts	13 PTA Popcorn Friday	14
15	16 Lee Holiday Shop Week Starts	17	18 Early Release/ Monthly Assembly	19	20	21
22	23	24 Christmas Eve	25 Christmas Day Hanukkah (1st Day)	26 Kwanzaa (1st day)	27	28
29	30	31 New Year's Eve				

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

Notes/Notas:

STUDENT SAFETY

Children will not be released during the school day to anyone whose name does not appear on the registration form without written authorization from the parents. Children riding bicycles, scooters, or skateboards to school must wear a helmet and have a lock and key to store their transportation at the bicycle rack.

CHILDREN WHO RIDE THE BUS

The district will mail your bus schedule to you in August. Student/Bus I.D. Tags are required for all K-3 students who ride school buses for the first two weeks of school. The first day of kindergarten is Tuesday, September 3. Please make sure that your child wears his/her tag each day during this period of time. If your child's tag is lost, please contact the office immediately for a replacement. Thanks for helping us make this process safe and efficient.

NON-REGISTERED STUDENTS

Unfortunately, due to liability, only students registered at Jason Lee may attend school. We cannot accommodate other students. Please call the office if you have any questions.

FIELD TRIP ACCIDENT INSURANCE COVERAGE

Portland Public Schools has automatic accident insurance coverage for students on field trips. The maximum coverage is \$25,000 for any student injured while on an authorized field trip. This coverage is excess insurance to any other insurance families may have. The insurance coverage is through ExcelServ.

TEXTBOOKS AND SUPPLIES

We ask that students take good care of all textbooks assigned to them and any other books/magazines they may borrow from the library during the year. It is families' responsibility to cover the cost of lost or damaged textbooks and library books/magazines. During the school year, teachers may request additional supplies for special projects and also when a student's supplies run low and need to be replenished. (See our school website <https://www.pps.net/lee> for our School Supplies List).

Monthly events/ Eventos mensuales

- 6** School Resumes/*Regreso de Vacaciones*
- 14** PTA Meeting w/ Dinner & Childcare
- 17** PTA Popcorn Friday @ Dismissal
- 20** NO SCHOOL - MLK Day/ *Día Festivo - Martin Luther King Jr.*
- 21** Start of SUN School Winter Session/*Comienzo de la sesión de invierno del programa SUN*
- 27** NO SCHOOL - Grading Day
- 28** NO SCHOOL - Planning Day for Teachers/*Día Sin Escuela - Día de Planificación para Maestros.*
- 31** Monthly Assembly
PTA Popcorn Friday @ Dismissal
PTA Movie Night - 6:00pm

January/Enero

2025

Sun	Mon	Tues	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 PTA Meeting 5:30pm	15	16	17 PTA Popcorn Friday	18
19	20 Dr. Martin Luther King Day	21 SUN School Winter Session Starts	22	23	24	25
26	27 Grading Day	28 Teacher Planning Day	29 <i>Lunar New Year</i>	30	31 Monthly Assembly PTA Popcorn Friday & Movie Night	

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

Notes/Notas:

APPROPRIATE SCHOOL MATERIALS POLICY

We ask that students only bring materials to school that are related to their class-work. **Stuffed animals, headphones/earbuds, personal electronic devices (such as ipads and cell phones), trading cards, toys, permanent markers, etc., can be disruptive to the learning process and are not allowed.** Staff members may ask students to turn items over or keep in their backpacks (out of sight) and not bring items to school if it becomes a distraction. Repeated violations will result in parent pick up and possible meeting with administration. Please be sure these and similar items are left at home. Please call and clarify with the office if you have questions. Jason Lee School is not responsible for lost, stolen or damaged personal property.

CELL PHONE/ELECTRONICS POLICY

When students enter the school building, the focus is on learning. We understand that families need to be able to communicate with their kids and electronics have their benefits. However, they are a distraction so we expect students to have their cell phone/electronic devices off and out of sight (turned into their teacher at the start of the school day) when they enter the building.

Violations of the cell phone policy are as follows:

1. The first violation of these guidelines will result in confiscation until the end of the day when the student may pick up the phone.
2. The second violation will result in confiscation of the phone until the parent or guardian comes to claim it.
3. After the third violation, the parent or guardian must come to claim the phone and the student is prohibited from bringing any cell phone to school.

If the student continues to bring or use a cell they will face progressive disciplinary action that may include suspension. Jason Lee Elementary is not responsible for lost, stolen, or damaged personal property.

USE OF THE SCHOOL TELEPHONE

The school telephone is a business telephone for the school. Students must obtain permission from their teacher or a staff member to use the main office telephone and will be limited to emergency calls. We will not accept permission over the phone for attendance on field trips. Please make after-school arrangements before school, so we can reduce classroom disruptions.

CLASSROOM CONFERENCES AND VISITS

The staff is very interested in partnering with you to jointly plan for your child's success and well-being. Please keep in mind that a note, e-mail or a call requesting a conference/visit will assure you that the teacher can plan a significant period of time to talk to you. We ask that you make these requests to teachers at least 24 hour in advance. Thank you for your understanding.

Monthly events/ Eventos mensuales

- 5** Lunar New Year Celebration -
Celebración de Año Lunar
- 14** PTA Popcorn Friday @ Dismissal
- 17** NO SCHOOL - Presidents Day/ *Día Festivo - Día del Presidente*
(Possible make-day for snow.
Día para recompensar cancelación de clases por nieve)
- 26** Early Release/Monthly
Assembly/Asamblea
Mensual
- 27** Black Brilliance Celebration/
Celebración de Brillantez Negra
- 28** PTA Popcorn Friday @ Dismissal

February/Febrero

2025

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3	4	5 Lunar New Year Celebration	6	7	8
9	10	11	12	13	14 PTA Popcorn Friday	15
16	17 Presidents' Day	18	19	20	21	22
23	24	25	26 Early Release/ Monthly Assembly	27 Black Brilliance Celebration	28 <i>Ramadan</i> PTA Popcorn Friday	

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

Notes/Notas:

INCLEMENT WEATHER

During the winter, schools can be closed due to inclement weather or can be put on a two-hour late opening, meaning school would begin at **10:00** am for students. Please do not send your child to school before this time, when a two-hour late opening is announced. Early dismissal may also be called. It is imperative that your child knows what to do in case of an early dismissal. Please complete the **Family Emergency Form** in the opening day packet. Local TV and radio stations carry PPS schedule change information and it is also available at <http://www.pps.k12.or.us>.

SCHOOL NURSE

Our School Nurse is a registered nurse (RN) and is a key person for keeping students safe and well. No appointments or special permission are needed for students to see the nurse. Students must follow the school's rules about having passes to go to the nurse. The hours of the school's nurse may vary. If the nurse is not available, a health technician or staff trained in first aid can help children who become sick or injured at school.

The nurse will get necessary information (for example, a health history, medical diagnosis and treatment) to assist students with special medical and mental health needs at school. The nurse may use this information to train school staff how to help your child at school. In order to obtain this information, the nurse may:

- Talk with parents, students,
- Request that you sign a release of information form to discuss your child's health needs with the school staff and health care professionals
- Use questionnaires
- Look at health records
- Check out a body area (examples: listen to the heart, feel the skin, look in the ears)

The nurse may help teach about good health practices (examples: healthy eating, good hand washing, and social skills). You may call the school if you would like to meet with the nurse.

HEALTH SCREENINGS

Oregon Law says that vision and hearing screenings shall be done to help find children's health problems. The nurse oversees these screenings. The usual screening schedule is:

Dental: Grades Pre-Kindergarten, Kindergarten, 1, 3, and 5.

Hearing: Grades Pre-Kindergarten, Kindergarten, and 1

Vision: Grades Pre-Kindergarten, Kindergarten, 1, 3, and 5.

If you do not want your child included in these screenings you must submit a written request to the school each school year. Screening results for dental, hearing and vision are all sent home to parents.

Monthly events/ Eventos mensuales

- 3** Teacher Planning Day
- 6** End of Winter SUN School session/*Fín de la sesión invernal del programa SUN*
- 7** Read Across America
Grandparents' Day
- 10-14** PTA Readathon Week
- 11** PTA Meeting w/ Dinner & Childcare
- 14** PTA Popcorn Friday
- 19** Early Release/Monthly Assembly/*Asamblea Mensual*
- 24-28** NO SCHOOL - Spring Break/*Descanso de Primavera*

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

March/Marzo

2025

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3 Teacher Planning Day	4	5 <i>Ash Wednesday</i>	6 SUN School Winter Session Ends	7 Read Across America	8
9	10 PTA Read-A-Thon Week	11 PTA Meeting 5:30pm	12	13	14 PTA Popcorn Friday	15
16	17	18	19 Early Release/Monthly Assembly	20	21	22
23	24	25	26	27	28	29
30 Eid al-Fitr	31 SUN School Spring Session Starts					

Notes/Notas:

IMMUNIZATIONS AND OREGON LAW:

- To protect all children, every student must have a current school immunization record or a medical or religious exemption at school. Students not in compliance with immunization requirements may not attend school and will be excluded on state mandated exclusion days (3rd Wednesday in February).
- It is important to keep your child's school immunization record up-to-date. Check with your school's office if you need forms.

Upon written request from parents/guardians for release of information (form available at <http://www.mesd.k12.or.us/shs/hss/immunizations/immu1.pdf>), the MESD Immunization Program will provide vaccination dates to clinics as needed to assess immunization histories of their clients. These efforts increase protection of children against vaccine-preventable diseases and promote efforts by parents and schools to comply with school mandated immunization requirements.

MEDICATION AT SCHOOL

The school's nurse provides consultation about medication administration that must occur at school. Only medication that is necessary to be given during the school day will be kept at school. Remember to ask your medical provider if your child's medication can be given outside school hours. This is safer for your child and easier for you. By Oregon law, if medication must be given at school, you must:

- Provide written permission (forms are available at school). Any change to the medication will require the parent to update the medication form at the time of the change.
- Make sure all medication (prescription and over the counter) is in its original container and marked with the student's name. (Ask the pharmacist for an extra bottle for school when getting prescriptions.)
- All medication must be delivered to school by the parent or responsible adult designated by the parent. Students may not keep medications with them unless they are age-appropriate for the responsibility, have been identified as a self-manager, have written parent permission, and are cleared by the principal to do so. Students may carry only a single day's supply of medication.
- Make sure the school has an adequate supply of all medications required by your child.
- Pick up the medication when it is no longer needed at school.
- All medication not picked up by the end of the year will be destroyed.

STUDENT HEALTH SERVICES

To support students' health, safety, and academic success our district provides school health services in partnership with the Multnomah Education Service District (MESD). To provide for your child's special medical or mental health needs (for example diabetes, seizures or school anxiety) it is important to promptly tell the school and school nurse:

- About new and changing health problems that can cause learning or safety problems at school.
- If your child is undergoing treatments that affect their immune system.
- When your child has a health condition that requires specialized care at school.

Monthly events/ Eventos mensuales

- 4** NO SCHOOL - Grading Day/ *Día sin Escuela - Día de Calificaciones*
- 7** NO SCHOOL - Teacher Planning Day/*Día Sin Escuela - Día de Planificación para Maestros.*
- 11** PTA Popcorn Friday @ Dismissal
- 23** Early Release/Monthly Assembly/*Asamblea Mensual*
- 25** PTA Popcorn Friday @ Dismissal
PTA Movie Night @ 6:00pm
- 30** Day of the Child/*Día del Niño*

April/Abril

2025

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3	4 Grading Day	5
6	7 Teacher Planning Day	8	9	10	11 PTA Popcorn Friday	12 Passover
13	14	15	16	17	18 Good Friday	19
20 Easter	21	22	23 Early Release/ Monthly Assembly	24	25 PTA Popcorn Friday & Movie Night	26
27	28	29	30 Day of the Child			

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

Notes/Notas:

AFTER SCHOOL PROGRAMS:

If your child is enrolled in an after school program and needs medication/health assistance during these times, a separate supply of medication and a separate permission form from parent and/or doctor is needed. Consult with the program director regarding specific health and safety needs for your child in these programs.

CONTAGIOUS CONDITIONS:

To decrease the spread of contagious conditions in schools:

- Tell the school if your child has a contagious disease such as chicken pox or pertussis (whooping cough)
- Do not send your child to school with a rash, fever, diarrhea or vomiting, and keep home 48 hours after fever subsides
- To protect the health of students or other persons, certain diseases are reportable to the health department per law (OAR 333-18-000.) At such times, records and information may be disclosed to public health officials.

EMERGENCY INFORMATION

The school must have a way to reach you in an emergency. Tell the school immediately about changes in work and home addresses and phone numbers for both you and the emergency contact person.

HEAD LICE

Parents are encouraged to check their children regularly for head lice. Students with live lice will be excluded from school and sent home with lice treatment information. The student will be readmitted to school after treatment and re-examination for live lice. Any student with nits only will be allowed in school and monitored for re-infestation of lice. Current evidence does not support classroom or school-wide screening as a measure for decreasing the incidence of head lice among school age children.

HEALTH INFORMATION

- Health information may be shared with school personnel on a “need to know” basis when information about your child’s health is necessary for school personnel to care for and respond to your child’s needs and if this information is needed by the school team to develop an individualized education plan that appropriately considers the health needs of your child.
- When you do not authorize release of health information, it may limit the type of care your child is able to receive.
- By allowing release of your child’s health information, you will ensure that your child will receive needed emergency health care should the need arise.
- Parents (and their eligible students) may generally access their own child’s record and can request an amendment if they believe the record is inaccurate, misleading, or in violation of the student’s rights of privacy

Monthly events/ Eventos mensuales

- 1** Festival de la Familia
- 5-9** All Staff Appreciation Week
- 9** PTA Popcorn Friday
- 13** PTA Meeting w/ Dinner & Childcare
- 21** Early Release/Monthly Assembly/*Asamblea Mensual*
- 22** End of SUN School Spring session/ *Fin de la sesión de primavera del program SUN*
- 26** Memorial Day/*Día de los Caídos*
- 28** Volunteer Appreciation Dinner
- 30** Field Day

All events are subject to change. Specific times will be shared in the Lee Family Bulletin prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el Boletín de Noticias Familiares.*

May/Mayo

2025

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1 Festival de la Familia	2	3
4	5 All Staff Appreciation Week	6	7	8	9 PTA Popcorn Friday	10
11	12	13 PTA Meeting 5:30pm	14	15	16	17
18	19	20	21 Early Release/ Monthly Assembly	22 SUN School Spring Session Ends	23 Yearbook Signing PTA Popcorn Friday	24
25	26 Memorial Day	27	28 Volunteer Appreciation Dinner	29	30 Field Day*	31

Notes/Notas:

- June 5 is a back-up day in case May 30 is rained out.

DISTRICT DRESS CODE POLICY

PPS DISTRICT DRESS CODE POLICY

Jason Lee follows the Portland Public Schools District Dress Code Policy.

Allowable Dress & Grooming

- Students must wear clothing including both a shirt with pants or skirt, or the equivalent and shoes.
- Shirts and dresses must have fabric in the front and on the sides.
- Clothing must cover undergarments, waistbands and bra straps excluded.
- Fabric covering all private parts must not be seen through.
- Hats and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff. Hoodies must allow the student face and ears to be visible to staff.
- Clothing must be suitable for all scheduled classroom activities including physical education, science labs, woodshop, and other activities where unique hazards exist.

Non-Allowable Dress & Grooming

- Clothing may not depict, advertise or advocate the use of alcohol, tobacco, marijuana or other controlled substances.
- Clothing may not depict pornography, nudity or sexual acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected groups.
- Clothing, including gang identifiers, must not threaten the health or safety of any other student or staff.
- If the student's attire or grooming threatens the health or safety of any other person, then discipline for dress or grooming violations should be consistent with discipline policies for similar violations.

Monthly events/ Eventos mensuales

- 5** Field Day/Día de Campo
- 6** PTA Community Carnival - 5-8pm
- 10** 5th Grade Celebration
Quinto Grado - Despedida con aplausos.
- 10** Last Day of School/Último Día de Clases

June/Junio 2025						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2	3	4	5 Field Day*	6 Eid al-Adha PTA Community Carnival	7
8	9	10 Last Day of School	11	12	13	14
15	16	17	18	19 Juneteenth	20	21
22	23	24	25	26	27	28
29	30					

All events are subject to change. Specific times will be shared in the [Lee Family Bulletin](#) prior to the event. *Todos los eventos pueden cambiar. Por favor verifique en el [Boletín de Noticias Familiares](#).*

Notes/Notas:

- Make-up to May 30 if that date is cancelled due to rain.

STUDENT SUPPORT & SERVICES

School-wide Behavior Management

Jason Lee is committed to a positive behavior support program with a restorative practice approach. We strive to model and acknowledge the positive behaviors students demonstrate in addition to modeling and teaching students to take responsibility for their actions and repair the harm they may have done to a relationship or the community. This plan is researched based, and assists students in learning to make positive decisions regarding their own behavior. Positive behaviors are emphasized and when difficulties arise a series of interventions are implemented to help children improve their behavior. Please see the *Jason Lee Common Area Expectations* page for details.

Jason Lee's behavior plan meets all district rules and regulations detailed in the "Student Responsibilities, Rights and Discipline Handbook" that you can find on our website. A strong partnership of cooperation between school and home is important to help students toward positive decision-making. Please contact the office to speak with our Principal or Assistant Principal if you ever have any questions or concerns at 503.916.6144 ext. 70044.

PROHIBITED ITEMS

- weapons, and dangerous, or deadly weapons (or any sharp item)
- explosives, including bullets and firecrackers
- poisons and gasses
- tobacco, alcohol, and drugs
- shoes with wheels (Heelys)
- ipod's or any form of musical device
- hand held video games
- all cell phones are to be turned off and placed out of sight off during school hours. Students bringing a cell phone to school will be asked to

STUDENTS' RIGHTS, RESPONSIBILITIES AND DISCIPLINE

The Student Rights, Responsibilities and Discipline Handbook is posted on our website and updated as needed. The purpose of the handbook is to set fair and responsible standards of behavior. Jason Lee develops our School Management Plan based on the guidelines stated in the handbook. Teachers also develop and post behavior expectations in their classrooms. You are encouraged to become familiar with these provisions. Your support of these standards will ensure maximized learning for all students.

BEHAVIORAL EXPECTATIONS FOR STUDENTS:

BE SAFE. BE RESPECTFUL. BE RESPONSIBLE

- turn it into the teacher at the start of the day and collect it at the end of day
- matches, lighters, and other drug paraphernalia
- any form of toys
- stolen property
- any items that are a distraction to the learning environment

SCHOOL & HOME COMMUNICATIONS - KEEPING IN TOUCH WITH JASON LEE

Friday Folder - Every weekend students will come home with a folder including communication from school. This could range from our school newsletter to event flyers to permission slips for field trips. Please check your student's backpack every Friday and return the folder on Monday.

Lee Family Bulletin - This will include school-wide information, a calendar of events, and is published weekly in addition to being posted on our website <http://www.pps.net/lee/>. The school family bulletin is an important communication tool. We encourage students and parents to read the newsletter. A digital copy is sent out via email to those on the Remind app.

Remind app: Messages through the Remind app are a quick and easy way to keep in touch. The Jason Lee Family Bulletin and occasional messages are sent to our Jason Lee families to communicate events and general school information. If you would like to stay in touch via text messages, please download the Remind app.

Staff-Family: The staff at Jason Lee strives for excellent relationships with our parents and community. In addition to class bulletins, notes, phone calls, and conferences, we encourage you to contact us whenever there are concerns or questions. It is difficult for teachers to return calls or meet with you during instructional hours (8:00 a.m. to 2:15 p.m.) but we will make every effort to address you and your child's needs at the earliest possible opportunity.

Parent Information Board: Please be sure and visit our Parent Information bulletin board located in the main hall. You can find school district information, sports information flyers, and activities in the community, parent nights, and other information.

Organizational Tools: Students will be issued organizational tools in their classes, and these will vary by grade level, but could include an AVID planner, homework folders, binders, or spirals. Your teacher will communicate with you about these tools at the start of the school year. Additionally, look for the **FRIDAY FOLDER** each Friday. In addition to teaching organization skills and study strategies, we hope to enhance our communication with you regarding your youngster's schoolwork with Homework and Friday Folder programs.

CHAMPIONS

Champions has a great solution for busy working families, before and after school enrichment programs right inside your school. A variety of group and individual activities are designed to keep your child exploring and growing. From art, dramatic play, music, motor skills, and problem-solving, to science, technology, language, math, and homework assistance, we help your child continue learning and developing essential life skills – whether school is in session or not. Champions is proud to be awarded corporation accreditation from AdvancED, a global leader in advancing excellence in education through accreditation. Please call (503) 935-0905 or go to www.discoverchampions.com for more information.

HEAD START

PPS Head Start is celebrating its fourth year at Jason Lee! Are you interested in a free preschool program for your young child? Head Start is a federal and state funded program for low-income families and for children with disabilities or special needs. We are accepting applications now. Children must be 3 years old on or before September 1st.

* You are not required to be working or going to school to enroll your child in a Head Start classroom.

* Assistance with transportation is available.

* Children who will be 4 by September 1st will be prioritized for enrollment.

For more information about Head Start, please call 503-916-5724 or visit: <https://www.pps.net/head-start>

SUN COMMUNITY SCHOOL

Jason Lee SUN Community School is a full-service neighborhood hub where community partners come together to make sure kids and families have what they need to be successful – in school and in life. At SUN Community schools, the collective efforts of youth, parents, businesses, faith communities, libraries, and community organizations create a network of supports that ensures academic success, family self-sufficiency, and economic prosperity. Jason Lee SUN Community School offers a variety of in-school and after school enrichment programs for children as well as life-long learning opportunities for adults and seniors in the community. Maryam Lowe is the SUN Community School site manager for Jason Lee and her office is located in Modular B. You can reach Maryam Lowe or the SUN office at 503-916-6144 x70039 or by cell 503-724-8398; maryaml@irco.org

The five primary goals of the SUN CS school program are:

1. Improve student achievement, attendance, behavior, and other skills for healthy development and academic success.
2. Increase parent and family involvement.
3. Increase community and business involvement in supporting schools, academics, recreation and services.
4. Improve collaboration among school districts, government, and community-based agencies.
5. Improve the use of public facilities and services by locating services in the schools

SPECIAL CLASSES AND RESOURCES

LEARNING CENTER

Students who qualify for special education assistance in reading, writing, math, and or social skills are eligible to receive services from Learning Center staff. Supplemental instruction is provided to students, and is coordinated with homeroom teachers and with other support programs.



EMERGENT LANGUAGE LEARNER (ELL)

The ELL program serves students whose native language is not English. The ELL teacher works with students in small groups, helping with English language development. The ELL teacher is responsible for English language acquisition assessment, instruction, and reporting for these students. The cultures of our students are embraced, celebrated and shared with the entire school. The ELL teacher works closely with homeroom teachers and other specialists to ensure the success of each child.

COUNSELOR

Our counselor promotes a successful school experience for all children through group guidance. The counselor provides individual counseling and classroom activities, and helps students build positive attitudes toward themselves and others. Such activities include personal awareness, getting along with others, problem solving and school/study skills. The counselor can also help families contact appropriate community resources, and is available to consult with parents about child development and parenting concerns.

SOCIAL WORKER

Our school Social Worker is here to support students and families with a variety of services in and out of school. We know that a student's success at school depends on great part to their family stability. Our Social Worker works to support families in need of support with community resources, such as clothing, food security, health care and more. Please reach out if you need support.

SCHOOL PSYCHOLOGIST

Our school psychologist serves as a vital member of our education team to determine plans of action for students with educational and academic needs. If it is determined that assessment is not appropriate for the student, the school psychologist may assist the teacher or staff in developing a building-level plan to meet the particular needs of the student. If the student is to be assessed, it is the responsibility of the school psychologist to obtain written consent from the parent, to get developmental/social history, administer cognitive and academic tests, obtain information from classroom behavior checklists, do student observations, and obtain medical reports when necessary. The psychologist is involved in service to students in private schools or homeschooling, and out-of-district placement of any students living within the Jason Lee attendance area. The psychologist acts as a consultant to teachers regarding individual student's academic or behavioral issues, and, as time permits, gives direct service to individuals or small groups of students.

TALENTED AND GIFTED (TAG)

Students are observed for traits, attributes and behaviors that display exceptional talents and skills. By using the results of these observations, teachers and parents may nominate students for testing. Our goal is to ensure we are meeting the level and rate of learning of our students. A TAG coordinator is assigned each year to coordinate the program. The TAG coordinator will recommend students who have been assessed and meet TAG qualification criteria. A presentation for TAG families is part of our Back to School Night, so please do look for further communication about that in the fall.

SPEECH AND LANGUAGE

Speech and language services are provided to students with communication disorders such as articulation, fluency, voice or language difficulties. The speech/language pathologist diagnoses and provides intervention for those students who are eligible for service, based on Oregon State eligibility criteria.

ENRICHMENT CLASSES

Jason Lee has weekly enrichment classes for all students. Our program includes Art, PE, Music and Library / Media classes.

PHYSICAL EDUCATION (PE)

The PE Program emphasizes physical fitness, skill development and cooperation, in addition to various sport activities. Our program is designed to support every child's success and increase self-confidence.

LIBRARY

The Jason Lee library serves as a resource center for students from kindergarten through fifth grade, parents, and teachers. Students are encouraged to become involved in daily reading. They are taught library skills which will be valuable throughout their lives. Access to research utilizing technology is also a component of the library program at Jason Lee.

MUSIC

We are excited to be building a new music program at Jason Lee in 2021-2022! We look forward to bringing students experiences with a variety of instruments, as well as music theory and song.

SCHOOL VISITORS

Classroom visits need to be planned in coordination with your teacher. When you do come in, it will be important that you sign in upon arrival and sign out before leaving. Conferences are not convenient during this type of visit, but teachers may be available before and after school by appointment. Please email your child's teacher to arrange an appointment. Children from other schools are not allowed to visit classrooms with students enrolled at Jason Lee.

VOLUNTEERS

Volunteers assist the school's staff and classrooms by relieving them of many non-teaching tasks, such as making copies, laminating, and library and office assistance and support in the lunchroom. Instructional support is also enhanced by volunteers providing additional assistance in the classroom. Volunteers play a vital role in the education of our students. We thank them for the many hours donated to our school. To volunteer, please contact the PTA Volunteer Coordinator. Background checks, accessible on pps.net/page/149, are required.

PARENT TEACHER ASSOCIATION (PTA)

The PTA is a national nonprofit organization that has dedicated itself to advancing the well-being of children and families. Thanks to the efforts of an active group of dedicated volunteers, Jason Lee PTA has enjoyed a long history of successes. Each year, our volunteers hold several profitable fundraisers that allow the PTA to offer assistance to our

children and classrooms. Our PTA offers support through events and financial assistance, such as helping with the funding of field trips and class projects. The PTA sponsors events for our Jason Lee families and community, dinners for the school staff during conference time, and much more! No matter what the event, our volunteers ensure our children's best interests are at heart. The Jason Lee PTA is looking forward to another successful school year, working together to enhance our children's education. The PTA would love for you to be a part of making the school year a success! Whether you have time for one event, take-home tasks, multiple events or serving on the Board we'd love to have you be a part of our volunteer team. For more info and/or questions we can be reached at (707) 799-2367, by email at JasonLeeElementary@gmail.com or follow us on Facebook at <https://www.facebook.com/JasonLeeElementary>.

Jason Lee 2024-2025 PTA Board- Co-Presidents: Morgan Hunnicutt and Leslie Brown. **Co-VPs:** Shanna Nydahl: Katelyn Geny: **Co-Treasurers:** Candace Bennett and Anna Landreth **Co-Secretaries:** Meghann Kabza and Kether Hayden: **Members-At-Large:** Stephanie McLennan, Levi Rogers, Elizabeth Beckman, Jonathan Waltner. Reach out to the PTA by emailing: jasonleeelementary@gmail.com

PTA CLOTHING CLOSET

The Portland Council PTA sponsors a clothing closet that serves students throughout the city. It is stocked with donations and is staffed by volunteers. Jason Lee volunteers work at the clothing closet two times a year. Periodically, our "lost and found" is cleaned out and unclaimed items are donated to the Clothing Closet. The Clothing Closet is available to any student on free or reduced lunch. Please pick up an application from the School Secretary or the school's Social Worker, if you would like to use this service.

RESTORATIVE PRACTICES AT JASON LEE ELEMENTARY

At Jason Lee, we believe that every child can and will succeed academically and behaviorally given conditions that meet their individual needs. Meeting unsuccessful behaviors with compassion and curiosity allows us to understand how to help students learn and find success. While corrective consequences are effective in some circumstances, instructional and restorative responses often allow us to strengthen relationships with students who are struggling while they develop the skills that will lead to success in the future. Restorative practices at Jason Lee include community circles, teacher-student check-in, and small and large group restorative circles. Students who misbehave will be asked to identify what happened, who was harmed, and how to repair the situation.

JASON LEE COMMON AREAS EXPECTATIONS CHART

	SAFE	RESPECTFUL	RESPONSIBLE
HALL	<ul style="list-style-type: none"> • I walk facing forward • I stay to the right • I keep hands and feet to myself 	<ul style="list-style-type: none"> • I use kind words and actions • I use Voice Level 2 • I respect the personal space of others 	<ul style="list-style-type: none"> • I use a hall pass • I go right to my destination
BATHROOM	<ul style="list-style-type: none"> • Climbing and play are for the playground • I keep water in the sink • One stall, one student 	<ul style="list-style-type: none"> • I use kind words and actions • I give people privacy • I use quiet voice 	<ul style="list-style-type: none"> • I return to room promptly • I put trash in the can • I flush toilet after use • I wash my hands with soap
PLAYGROUND	<ul style="list-style-type: none"> • I walk to and from playground • I stay within boundaries • I use playground equipment the way it was intended to be used 	<ul style="list-style-type: none"> • I use kind words and actions • I play fairly • Everyone is allowed to play 	<ul style="list-style-type: none"> • 1 whistle = freeze • 2 whistles = line up • 1 use 2 problem solving strategies • I tell a teacher about possible dangers or problems
CAFETERIA	<ul style="list-style-type: none"> • I report unsafe behavior • I sit with feet on the floor, bottom on bench, and facing the table. • I always walk • I keep hands and feet to myself 	<ul style="list-style-type: none"> • I listen to and follow adult directions • I use kind words and actions • I use Voice Level 2 • I leave my lunch space clean 	<ul style="list-style-type: none"> • I raise hands and wait to be excused • I get all lunch on first trip through the lunch line
ASSEMBLY	<ul style="list-style-type: none"> • I keep hands and feet to myself 	<ul style="list-style-type: none"> • I use kind words and actions • I use the appropriate voice level • I listen to the speaker 	<ul style="list-style-type: none"> • I use the bathroom before or after the assembly • I hold on to questions until the appropriate time
CLASSROOM	<ul style="list-style-type: none"> • I keep hands and feet to myself • I walk in the classroom • I use materials correctly 	<ul style="list-style-type: none"> • I use kind words and actions • I listen and follow directions • I use the appropriate voice level 	<ul style="list-style-type: none"> • I have my materials and am ready to learn • I come to class on time • I raise my hand and wait to be called on

TABLAS DE EXPECTATIVAS PARA ÁREAS COMUNES EN JASON LEE

	SEGURO	RESPETUOSO	RESPONSABLE
PASILLO	<ul style="list-style-type: none"> ● Camon hacia adelante ● Me mantengo en el lado derecho ● Mantengo mis manos y mis pies cerca de mi 	<ul style="list-style-type: none"> ● Uso palabras y acciones amables ● Uso nivel de voz 2 ● Respeto el espacio personal de otros 	<ul style="list-style-type: none"> ● Uso el pase para el pasillo ● Voy derecho a mi destino
BANOS	<ul style="list-style-type: none"> ● Escalar y jugar son actividades para el área de juegos ● Mantengo el agua en el lavabo ● Un cuarto de baño por persona 	<ul style="list-style-type: none"> ● Uso palabras y acciones amables ● Le doy privacidad a la gente ● Uso voz callada 	<ul style="list-style-type: none"> ● Regreso pronto ● Pongo la basura en el bote ● Le bajo el agua al baño ● Me lavo las manos con jabón
ÁREA DE JUEGOS	<ul style="list-style-type: none"> ● Camino con calma hacia el área de juegos y hacia la clase después de jugar ● Me mantengo dentro de el área de juegos ● Uso el equipo de juegos como debe de ser usado 	<ul style="list-style-type: none"> ● Uso palabras y acciones amables ● Juego justamente ● Todos pueden jugar 	<ul style="list-style-type: none"> ● Un silbido = me congelo ● Dos silbidos = me formo ● Uso 2 estrategias para resolver problemas ● Le digo a un maestro sobre peligros y problemas de seguridad
CAFETERIA	<ul style="list-style-type: none"> ● Reporto comportamiento no seguro ● Me siento con los pies en el piso, mi trasero en la banca y mirando hacia mi mesa ● Siempre camino ● Mantengo mis manos y pies cerca de mi 	<ul style="list-style-type: none"> ● Escucho y sigo a las instrucciones ● Uso palabras y acciones amables ● Uso nivel 2 de voz ● Dejo mi espacio limpio 	<ul style="list-style-type: none"> ● Levanto la mano y espero tener permiso antes de ir a mi clase ● Colecto toda mi comida en mi primer viaje por la línea
ASAMBLEA	<ul style="list-style-type: none"> ● Mantengo mis manos y pies cerca de mi 	<ul style="list-style-type: none"> ● Uso palabras y acciones amables ● Uso el nivel de voz apropiado ● Escucho a quien habla 	<ul style="list-style-type: none"> ● Uso el baño antes o después de la asamblea ● Hago preguntas en el momento adecuado
SALON DE CLASE	<ul style="list-style-type: none"> ● Mantengo mis manos y pies cerca de mi ● Camino en el salón ● Uso los materiales correctamente 	<ul style="list-style-type: none"> ● Uso palabras y acciones amables ● Escucho y sigo las instrucciones ● Uso el nivel apropiado de voz 	<ul style="list-style-type: none"> ● Tengo lo que necesito cerca de mi para aprender ● Llego a la clase a tiempo ● Levanto mi mano y espero a que me llamen para hablar

Definitions of Behaviors Requiring Support

Low Level Behaviors- warnings	Minor--Stage 1 Classroom Managed Behaviors	Serious--Stage 2/3 Office Managed Behaviors
<p>Behaviors are handled on the spot using simple redirections, intervention strategies and teachable moments (Repeated minor: teacher check-in with parent & review cum file)</p> <ul style="list-style-type: none"> • No documentation for behavior • Document parent contact, if necessary • Can include parent/guardian conference • Can include loss of privilege 	<p>PPS Stage 1 report used (Teacher must contact parent by phone, voice mail, email or in person.)</p> <ul style="list-style-type: none"> • Student stays in class--takes home form if needed • No immediate involvement by admin/behavior coach • Behavior(s) continued after a couple of warnings/reminders • Can include parent/guardian conference 	<p>Office referrals: Teacher will contact the parent. Admin may make follow up contact with parent.</p> <ul style="list-style-type: none"> • Can include chronic (3 or more) Stage 1 misbehaviors (paper goes/student stays/admin within 48 hours) • Extreme/harmful/illegal (paper and student go/admin deals before student returns)
<p>Language</p> <ul style="list-style-type: none"> • Language “slips” • Unkind words (e.g. teasing, putdowns, ridiculing or humiliation) • Inappropriate language/gestures, which may not be understood by student 	<p>Swearing/Vulgarity (written/spoken)</p> <ul style="list-style-type: none"> • Use of mild cursing (typically not directed at someone) • Repeated use of hand gestures • Repeated use of unkind words directed at someone (e.g. teasing, putdowns, ridiculing, humiliation) [3 or more times] 	<p>Swearing/Vulgarity (written/spoken)</p> <ul style="list-style-type: none"> • Abusive/Profane language (typically directed at someone) • Use of obscene hand gestures • Explicit sexual talk
<p>Vandalism/Theft/Misuse of Property</p> <ul style="list-style-type: none"> • Careless accident • Climbing on bathroom stalls 	<p>Vandalism/Theft/Misuse of Property</p> <ul style="list-style-type: none"> • Teasingly taking others possessions • Thoughtlessly damaging property – can be easily fixed with little time or no cost • Theft: Minor (object under \$20; excludes personal items) 	<p>Vandalism/Theft/Misuse of Property</p> <ul style="list-style-type: none"> • Taking major possessions to keep • Theft: Major (more than \$20 or personal items such as keys, purses, wallets and phones) • Purposely damaging property – repair/replacement costs money and/or disrupts school activities
<p>Annoyances</p> <ul style="list-style-type: none"> • Lack of focus/distracting self & others • Noise making • Out of seat • Cutting in line 	<p>Classroom Disruption</p> <ul style="list-style-type: none"> • Repeated Talk Outs (excessive talking) • Repeatedly interrupting others while working • Ignoring reasonable requests (mild defiance) 	<p>Chronic/Serious Classroom Disruption</p> <ul style="list-style-type: none"> • Stopping the Learning Process • Unsafe Behaviors • Refusal to follow directions • Insubordination • Willful disobedience

Definitions of Behaviors Requiring Support (Continued)

Teasing <ul style="list-style-type: none"> Altering names Annoying on purpose: bugging 	Harassment (isolated) <ul style="list-style-type: none"> May be verbal, nonverbal, or graphic/written gestures “Put Downs” Threatening/intimidating stares (body language) Disturbing by pestering, or tormenting, abusive words 	Harassment (ongoing) <ul style="list-style-type: none"> May be verbal, nonverbal, or graphic/written gestures Disturbing consistently by pestering, tormenting, or abusive words Patterns of “put downs” Threats/extortions Ethnic/racist, sexist, disability related, sexual orientation or religious based remarks
Hands/Feet/Objects to Self <ul style="list-style-type: none"> Poking or pushing Pinching, jostling, Retaliating as above 	Roughness/Fighting (Intentional) <ul style="list-style-type: none"> Wrestling, body holds, kicking, shoving No serious harm to others (no mark, not breaking skin, no blood, etc.) 	Fighting/Aggression/Harm <ul style="list-style-type: none"> Hitting/kicking/punching that causes serious harm (treated by nurse) Intentional

Definiciones de Comportamientos Que Requieren Apoyo

Comportamientos Nivel Bajo - Avisos	Menores- Etapa 1 Comportamientos Manejados en la Clase	Serios 2/3 Comportamientos Manejados en la Oficina
<p>Los comportamientos se manejan donde pasan usando redirecciones simples, estrategias de intervención y momentos de enseñanza (cuando se repite: conversación con maestros y nota en el archivo acumulativo)</p> <ul style="list-style-type: none"> Sin documentación de comportamiento Se documenta contacto con los padres, si es necesario Puede incluir una conferencia con padres o tutores Puede incluir la pérdida de privilegios 	<p>Se utilizó el informe de la Etapa 1 de PPS (el maestro debe comunicarse con los padres por teléfono, dejar mensaje, correo electrónico o en persona).</p> <ul style="list-style-type: none"> El estudiante se queda en clase: lleva forma a su casa si es necesario Sin implicación inmediata por parte del administrador / entrenador de Comportamiento <ul style="list-style-type: none"> Los comportamientos continuaron después de un par de recordatorios Puede incluir una conferencia con padres o tutores 	<p>Referencias a la oficina: el maestro se pondrá en contacto con los padres. El administrador puede hacer contacto de seguimiento con el padre.</p> <ul style="list-style-type: none"> Puede incluir malas conductas crónicas (3 o más) Etapa 1 (el papel se va / la estancia del estudiante / administrador dentro de las 48 horas) Extremo / dañoso / ilegal (papel y estudiante van a casa administrador lidia con ello antes que el estudiante regrese)

Definiciones de Comportamientos Que Requieren Apoyo (Continuado)

Comportamientos Nivel Bajo - Avisos	Menores- Etapa 1 Comportamientos Manejados en la Clase	Serios 2/3 Comportamientos Manejados en la Oficina
Lenguaje <ul style="list-style-type: none"> • El lenguaje "se pasa" • Las palabras desagradables (por ejemplo, burlas, humillaciones) • Lenguaje / gestos inapropiados, que pueden no ser entendidos por el estudiante. 	Groserías / Vulgaridades (escritas/ habladas) <ul style="list-style-type: none"> • Uso de groserías leves (típicamente no dirigidas a alguien). • Uso reportado de gestos con las manos • Uso repetido de palabras crueles dirigidas a alguien (insultos, maltratos, humillaciones) [3 veces o más]. 	Maldiciones / Vulgaridades (escritas / habladas) <ul style="list-style-type: none"> • Lenguaje abusivo / profano (típicamente dirigido a alguien). • Uso de gestos obscenos de las manos • Charla sexual explícita
Vandalismo / Robo / Mal uso de propiedad <ul style="list-style-type: none"> • Accidente descuidado • Escalando puestos en el baño 	Vandalismo / Robo / Mal uso de la propiedad <ul style="list-style-type: none"> • Tomar las posesiones de otros de manera burlesca • Propiedad descuidadamente dañada: se puede arreglar fácilmente con poco tiempo o sin costo • Robo: menor (objetos menos de \$20; excluye objetos personales) 	Vandalismo / Robo / Mal uso de la propiedad <ul style="list-style-type: none"> • Tomando posesiones de otros para quedarse con ellas • Robo: mayor (más de \$20 o objetos personales como llaves, carteras, bolsas y teléfonos). • Propiedad dañada deliberadamente - si es que se puede reparar, es inoportuno o costos involucrados • Reparación/reemplazamiento del costo monetario/ o cuando interrumpe las actividades escolares.
Molestias <ul style="list-style-type: none"> • Falta de esfuerzo • Haciendo ruido • Dejando su asiento • Cortando la línea 	Interrupciones en la Clase <ul style="list-style-type: none"> • Hablando cuando no se debe repetidamente • Interrumpiendo repetidamente a otros mientras trabajan. • Ignorando las solicitudes razonables (desafío leve) 	Interrupción Crónica/Interrupción Seria en la Clase <ul style="list-style-type: none"> • Parando el aprendizaje de otros • Comportamientos inseguros • Se rehúsa a seguir instrucciones • Insobordinación • Desobediencia intencional

Comportamientos Nivel Bajo - Avisos	Menores- Etapa 1 Comportamientos Manejados en la Clase	Serios 2/3 Comportamientos Manejados en la Oficina
Burlas <ul style="list-style-type: none"> • Usando nombres incorrectos • Molestando a propósito, burlándose 	Acoso (aislado) <ul style="list-style-type: none"> • Puede ser verbal, no verbal, o gráfico/ gestos dibujados o escritos. • Burlas e humillaciones • Miradas amenazadoras o intimidatorias (lenguaje corporal) • Molestando o atormentado, palabras abusivas. 	Acoso (continuo) <ul style="list-style-type: none"> • Puede ser verbal, no verbal, o gestos gráficos, escritos o dibujados • Disturbando consistentemente, atormentando, o usando lenguaje abusivo. • Patrones de burlas. • Amenazas o extorsiones • Comentarios racistas o relacionados a la cultura, grupo étnico, habilidad física, orientación sexual o religión.
Manos/Pies/Objetos Hacia Ti Mismo <ul style="list-style-type: none"> • Picando o empujando • Pellizcar y empujones, • Venganzas como las descritas arribas. 	Peleas Bruscas (Intencionales) <ul style="list-style-type: none"> • Pleitos físicos, restringir, patear, aventar. • No hay daños serios a otros. • No deja marca, no rompe la piel, no sale sangre, etc. 	Peleas/Agresión/Daño <ul style="list-style-type: none"> • Golpear/patear/Agredir de manera que cause daño serio (tratado por la enfermera). • Es intencional